



## City of Alexandria

# Certification Form for Car Tax Reduction

**Tax Year 2003**

Effective January 1, 2003, vehicle owners and lessees must certify the use of a vehicle to be either personal or business on an annual basis in order to receive the tax relief provided by the Personal Property Tax Relief Act of 1998. Failure to certify qualifying vehicles will result in the loss of the tax reduction on your tax bill. The Personal Property Tax Relief reduces taxes on a percentage of the first \$20,000 in value for passenger cars, motorcycles, sport utility vehicles, and trucks having a registered gross weight less than 7,501-lbs that are NOT used more than 50% for business purposes. Vehicles that do not qualify are not entitled to the car tax reduction and do not require certification. A completed certification form is required from a vehicle owner or lessee for each vehicle receiving the car tax reduction. For more information, please contact the Personal Property Tax Branch located in City Hall Room 1410, or call (703) 838-4560. Si usted requiere asistencia en Español, por favor llamar al (703) 519-6506, extensión #693.

If you own any vehicles that are not listed below, please update the information in the boxes provided

Type of Use (Please check one)

Vehicle/ Year/ Make/ Model	Acct. No.	Personal Use	Business Use	Both Personal & Business	If <u>Both</u> please provide a % of Business Use

I certify that the vehicles listed above are for personal use, except where otherwise indicated for business use.

Signature \_\_\_\_\_

Date \_\_\_\_\_

\*\*\*\*THIS FORM MUST BE COMPLETED AND RETURNED IN ORDER TO RECEIVE THE CAR TAX REDUCTION\*\*\*\*

Mail To: Personal Property Tax Relief Audit Unit  
P.O. Box 178  
Alexandria, VA 22313

OR

Fax To: (703) 706-3996

### OFFICE USE ONLY

Account Number:

Worked By:

Date Recorded: